City Center Gallery
At OSU URBAN ARTS SPACE

Exhibition Proposal Application

Founded to serve as a facilitator for independent local art, City Center Gallery recognizes and assists emerging Columbus artists who are forging innovative careers and expanding conceptual practices. Through the leadership of its student assistants and the guidance of its staff advisers, City Center commits itself to the current cultural revitalization of downtown Columbus; by providing financial support, professional experience, and assistance in all exhibiting processes; by establishing a unique opportunity for area artists; and by exposing an emerging artistic realm of our city.

City Center Gallery welcomes exhibition proposals from emerging greater Columbus area artists or groups in any discipline. Please make careful note of the timeline below. Applications will be reviewed the week following each deadline.

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<th>EXHIBITION DATES</th>
<th>APPLICATION DEADLINE</th>
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<td>CURRENTLY UNDETERMINED.</td>
<td>ANY SUBMITTED APPLICATIONS WILL BE NOTIFIED VIA EMAIL AS SOON AS THE DATES ARE DETERMINED.</td>
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Return applications to:

City Center Gallery
OSU Urban Arts Space
50 W Town Street, Suite 130
Columbus, OH 43215
Exhibition Proposal Information

The Gallery
City Center Gallery at the OSU Urban Arts Space is an opportunity for emerging artists to display their art and launch their careers. Operated and juried by OSU students from arts and non-arts disciplines, City Center Gallery allocates funding to selected artists or artist groups and presents a month-long exhibition located in the corridor space at the entrance of the OSU Urban Arts Space.

Artists who display in City Center Gallery will have the unique opportunity to exhibit work in a professional setting and gain real-world knowledge in the operations of galleries. By assisting artists in the Columbus community, the OSU Urban Arts Space hopes to create a new artistic destination for both artists and residents of Columbus, Ohio.

The Call
Any greater Columbus area artist or artist group can submit his/her concept and artwork during open application periods. All forms of art are accepted; these include, but are not limited to, visual, performing, literary and cinematic.

Selected artists may receive a need-based honorarium of up to $500 to fund the proposed exhibition. In addition, student staff members will work with the artists throughout the preparation and duration of the exhibition. These efforts include exhibition layout, installation and promotions, among others. Artists will be notified no less than sixty days before the proposed exhibition date and will be allotted three days to install, one month to exhibit, and one day to strike. An additional upper corridor space may be available for exhibiting during the original exhibition dates.

The Goods
Applicants are required to submit the following materials for consideration:

Application form (Enclosed)
Exhibition Proposal detailing the exhibition and any conceptual basis. (How does the work lend itself to the concept? How will the exhibition be displayed within the gallery?)
Exhibition proposals should not exceed 500 words.
Artwork documentation that supports the proposal.

Please submit a minimum of five prior works, but no more than twenty images. Acceptable forms of documentation include photographs, digital imagery (JPEG, TIFF, PDF), DVDs, CDs, video (MPEG, MOV, etc), audio (MP3, etc). Please label each work with the title, media and date created. Please include a digital copy of your proposal.

Applicants can drop off or mail their proposals to:
City Center Gallery
OSU Urban Arts Space
50 West Town Street, Suite 130
Columbus, OH 43215

Proposal materials must be postmarked by the designated deadline in order to be considered for the coinciding exhibition period. We will not review incomplete applications. Email confirmation will be sent within two weeks of received submission.

For Your Information
Due to the public nature of the corridor, City Center Gallery may require the revision of applicable proposals. In the case of this event, the Gallery Director and Adviser(s) will work closely with the artist(s) to ensure that any adjustment does not compromise the exhibition. We encourage all applicants to visit the Space and view the gallery, as well as speak with a City Center student assistant about the process.

City Center Gallery reserves the right to combine proposals as seen fit. Artists will be notified for approval before exhibitions are finalized.

Individual artists are limited to one accepted proposal per year; however, individual artists are permitted to exhibit in a collaborative or group exhibition for a total of two accepted proposals per year. There is no limitation on the amount of proposals an individual may submit. Multiple proposals in one voting period are welcome. Applications are considered for three consecutive rounds of voting. Applicants will be notified after each voting period of the status of their application.

Please contact uascitycenter@gmail.com, call 614.292.8861, or visit OSU Urban Arts Space at 50 W Town St., downtown Columbus, 43215 with any questions. Gallery hours are Tuesday through Saturday 11:00am to 6:00pm, with extended hours until 8:00pm on Thursdays.

OSU Urban Arts Space
Located in the heart of downtown Columbus, the OSU Urban Arts Space joins the university with the state of Ohio and the world, functioning as an arts laboratory for Ohio State faculty and community artists and serving as a professional launching pad for Ohio State students.
Application

artist name

address

city                      state

(phone)

phone                      website

e-mail

Are you applying as a group? (circle one)  yes  no

If so, please list the names of all the individuals involved
(attach additional sheet if necessary)

working exhibition title (if any)
HEIGHTS
City Center Gallery Floor 1: +/- 9ft
City Center Gallery Floor 2:
+/- 13ft upper galleria,
+/- 11ft main hall

- fire alarms/fire extinguishers
- security sensors
- outlets
- light switches
- vents